

2016 PA407 Rules – Rule 264 -Table 264 - Hours Required for Reregistration – Training Registration Classifications Applicable as of May 3, 2023

R 339.5264 Registration and reregistration; required hours of training; training categories; effective date.

Rule 264.

- (1) An individual who is applying for renewal or reregistration shall complete not less than the required number of hours of continuing education in an approved educational or training program, as described in table 264 of this rule, in all the following categories:
- o State public acts and state administrative rules, which **must include programs and courses designed to enhance an individual’s understanding of technical writing, public speaking, laws, rules, and the administration and enforcement of related statutes and regulations.**
 - o Technical, which must include programs and courses designed to enhance an individual’s understanding of state laws, state rules, and the state administration and enforcement of related statutes and regulations.
 - o Plan review, which must include programs to enhance an individual’s ability to review and approve residential and commercial construction documents to determine compliance with applicable codes, standards, and statutes.
 - o Specialty, which must include courses designed to increase an individual’s knowledge of inspection and construction techniques in the various registration classifications.
- (2) Continuing education is valid for reregistration only when accrued during an individual’s current 3-year registration period, except as provided in subrule (3) of this rule.
- (3) The department may approve any of the following types of educational or training programs for the purpose of satisfying registration or reregistration requirements by the individual.
- (a) Association programs that are sponsored by any of the following entities: Inspector organizations. Township, municipal, and county organizations. Professional and trade organizations.
 - (b) Home study courses, such as online courses.
 - (c) Private contractor technical update courses.
 - (d) University, college, and community college courses.
 - (e) Department-sponsored training programs.
 - (f) Training sponsored by nationally recognized model code promulgating organizations, such as the International Code Council.
- (4) The department of the commission may approve the following educational or training association programs that are sponsored by any of the following entities to satisfy an individual’s registration or reregistration requirements:
- (a) Inspector organizations.
 - (b) Township, municipal, and county organizations.
 - (c) Professional and trade organizations.
- (5) Table 264 reads as follows: Table 264 Hours Required for Reregistration Training Registration Classifications

<i>effective 5/3/23</i>	Inspector Type					Plan Reviewer Type			
Category	Building	Building	Electrical	Mechanical	Plumbing	Building	Electrical	Mechanical	Plumbing
Rules & Acts	18 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)	4 hrs (b)
Technical	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)	16 hrs (a)
Plan Review	2 hrs	2 hrs	2 hrs	2 hrs	2 hrs	8 hrs	8 hrs	8 hrs	8 hrs
Specialty	8 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)	12 hrs (a)
Total	44 hrs	34 hrs	34 hrs	34 hrs	34 hrs	40 hrs	40 hrs	40 hrs	40 hrs

- (6)(Footnote a?) When applying for reregistration in 1 or more review classifications, including building, electrical, mechanical, and plumbing, the number of technical and specialty hours is per classification. If an individual is also a plan reviewer and is also applying for reregistration as either a building, electrical, mechanical, or plumbing inspector, the number of hours for a technical and specialty may be applied to the same plan reviewer classification, refer to table 264 sub rule (5) of these rules. (table above)
- (7)(Footnote b?) When applying for reregistration in more than 1 plan reviewer or inspector classification, the number of acts and rules hours may be applied to more than 1 registration classification, refer to table 264 sub rule (5) of these rules. (table above)

R 339.5266 Requirements for renewal of registration as a building official. Rule 266.

- (1) As a condition of renewal of a building official registration, an individual shall meet the requirements of section 1011 of the act, MCL 339.6011, by doing both of the following:
 - (a) Submitting an online application for renewal as a building official as prescribed by the department and accompanied by the required fee of \$25.00 per year of the registration.
 - (b) Providing documentation supporting the successful completion of continued training and educational programs as approved by the department pursuant to section 1007 of the act, MCL 339.6007, and required in R 339.5502.
- (2) The fee and continued training are in addition to any other fee and continued education requirements, if the building inspector holds additional inspection classifications, plan review classifications or other licenses under the act.
- (3) Successful completion of education for a building official includes of all the following:
 - o Eighteen hours of education regarding state public acts and state administrative rules directly related to this state's construction regulations.
 - o Sixteen hours of education regarding technical knowledge related to this state's codes and various technical code provisions.
 - o Two hours of building plan review education.
 - o Eight hours of specialty training, which includes, but is not limited to, courses designed to increase a building official's knowledge of inspection and construction techniques in the various trades.
- (4) Failure to comply with all renewal requirements in the act or these rules will result in the denial of the registration renewal and the forfeiture of all renewal fees.
- (5) This rule does not apply to an individual who obtains an initial building official registration partially through a 3-cycle registration cycle.

R 339.5290 Requirements for renewal of registration as a building inspector. Rule 290.

- (1) As a condition for renewal of a building inspector registration, an individual shall meet the requirements of section 1011 of the act, MCL 339.6011, by doing both of the following: Submitting an online application for renewal as a building inspector as prescribed by the department and accompanied by the required fee of \$25.00 per year of the registration. Providing documentation supporting the successful completion of continued training and educational programs as approved by the department pursuant to section 1007 of the act, MCL 339.6007, and required in R 339.5502.
- (2) The fee and continued training are in addition to any other fee and continued education requirements specified in subrule (1) of this rule, if the building inspector holds additional inspection classifications, plan review classifications, or other licenses under the act.
- (3) Successful completion of continued education for building inspectors includes all the following:
 - o Four hours of education regarding state public acts and state administrative rules directly related to this state's construction regulations.
 - o Sixteen hours of education regarding technical knowledge related to this state's codes and various technical code provisions.
 - o Two hours of building plan review education.
 - o Twelve hours of specialty training, including, but not limited to, courses designed to increase a building inspector's knowledge of inspection and construction techniques in the various trades.
- (4) Failure to comply with all renewal requirements in the act or these rules will result in the denial of the registration renewal and the forfeiture of all renewal fees.
- (5) This rule does not apply to an individual who obtains an initial building inspector registration partially through a 3-cycle registration cycle.

R 339.5295 Requirements for renewal of registration as an electrical inspector. Rule 295.

- (1) As a condition of an electrical inspector registration, an individual shall meet the requirements of section 1011 of the act, MCL 339.6011, by doing both of the following: Submitting an online application for renewal as an electrical inspector as prescribed by the department and accompanied by the required fee of \$25.00 per year of the registration. Providing documentation supporting the successful completion of continued training and educational programs as approved by the department pursuant to section 1007 of the act, MCL 339.6007, and required in R 339.5502.
- (2) The fee and continued training are in addition to any other fee and continued education requirements specified in subrule (1) of this rule, if the electrical inspector holds additional inspection classifications, plan review classifications, or other licenses under the act.
- (3) Successful completion of continued education for electrical inspectors includes all the following:
 - o Four hours of education regarding state public acts and state administrative rules directly related to this state's construction regulations.
 - o Sixteen hours of education regarding technical knowledge related to this state's codes and various technical code provisions.
 - o Two hours of electrical plan review education.
 - o Twelve hours of specialty training including, but not limited to, courses designed to increase a building inspector's knowledge of inspection and construction techniques in the various trades.
- (4) Failure to comply with all renewal requirements in the act or these rules will result in the denial of the registration renewal and the forfeiture of all renewal fees.
- (5) This rule does not apply to an individual who obtains an initial electrical inspector registration partially through a 3-cycle registration cycle.

R 339.5300a Requirements for renewal of registration as a mechanical inspector. Rule 300a.

As a condition of renewal of a mechanical inspector registration, an individual shall meet the requirements of section 1011 of the act, MCL 339.6011, by doing both of the following:

- (1) Submitting an online application for renewal as a mechanical inspector, as prescribed by the department, and accompanied by the required fee of \$25.00 per year of the registration. Providing documentation supporting the successful completion of continued training and educational programs as approved by the department pursuant to section 1007 of the act, MCL 339.6007, and required in R 339.5502.
- (2) The fee and continued training are in addition to any other fee and continued education requirements specified in subrule (1) of this rule, if the mechanical inspector holds additional inspection classifications, plan review classifications, or other licenses under the act.
- (3) Successful completion of continued education for a mechanical inspector includes all of the following:
 - Four hours of education regarding state public acts and state administrative rules directly related to this state's construction regulations.
 - Sixteen hours of education regarding technical knowledge related to state codes and various technical code provisions.
 - Two hours of mechanical plan review education.
 - Twelve hours of specialty training including, but not limited to, courses designed to increase a mechanical inspector's knowledge of inspection and construction techniques in the various trades.
- (4) Failure to comply with all renewal requirements in the act or these rules will result in the denial of the registration renewal and the forfeiture of all renewal fees.
- (5) This rule does not apply to an individual who obtains an initial mechanical inspector registration partially through a 3-cycle registration cycle.

R 339.5300b Requirements for renewal of registration as a plumbing inspector. Rule 300b.

- (1) As a condition of renewal of a plumbing inspector registration, an individual shall meet the requirements of section 1011 of the act, MCL 339.6011, by doing both of the following: Submitting an online application for renewal as a plumbing inspector, as prescribed by the department, and accompanied by the required fee of \$25.00 per year of the registration. Providing documentation supporting the successful completion of continued training and educational programs as approved by the department pursuant to section 1007 of the act, MCL 339.6007, and required in R 339.5502.
- (2) The fee and continued training are in addition to any other fee and continued education requirements specified in subrule (1) of this rule, if the plumbing inspector holds additional inspection classifications, plan review classifications, or other licenses under the act.
- (3) Successful completion of continued education for a plumbing inspector includes of all the following:
 - Four hours of education regarding state public acts and state administrative rules directly related to this state's construction regulations.
 - Sixteen hours of education regarding technical knowledge related to state codes and various technical code provisions.
 - Two hours of plumbing plan review education.
 - Twelve hours of specialty training including, but not limited to, courses designed to increase a plumbing inspector's knowledge of inspection and construction techniques in the various trades.
- (4) Failure to comply with all renewal requirements in the act or these rules will result in the denial of the registration renewal and the forfeiture of all renewal fees.
- (5) This rule does not apply to an individual who obtains an initial plumbing inspector registration partially through a 3-cycle registration cycle.

Additional comments & Information

1. Rule and Acts replaces Administration and Communication.
2. Question to BCC - Is it allowed to apply credit hours for a program approved for multiple trades to credit hours required for multiple trades (Double dipping)? Example: A specialty program approved for both plumbing and mechanical – can I apply those specialty credits to both trade licenses?

Example provided to the Bureau for clarification.

00025					BO/PR				Existing Dwellings				
CP-23-00026			3		MI, PI, BO/PR	Marvin Schierbeek		(616) 813-9229	Rinnai On Demand Water Heater Products	CR	X	3/27/2023	9/16/2025
CP-23-00027			3		MI, PI, BO/PR	Marvin Schierbeek		(616) 813-9229	Uponor AquaSAFE Residential Fire Safety Systems	CR	X	3/27/2023	9/16/2025
CP-23-	1	2	1	2	2	IEI	Edward Rosett	(724) 709-6049	2020 NEC Changes	CR	X	3/30/2023	9/16/2025

3. BCC Verbal Response: If the course is approved for multiple trades, then yes, it can apply to those with multiple trade inspection licenses.

Other information/interpretation provided by the Licensing Division:

4. All hours are for renewal only and must upload a certificate of completion into Accela for renewal beginning with this cycle, due 9/16/2023.
5. If anyone has already completed courses, they do not have to retake courses based on the changes above. They will still be required to upload a certificate.
6. A single course in Rules and Acts can be applied across multiple registrations. For example, an individual registered as an electrical inspector and electrical plan reviewer only need take one course of Rules and Acts.
7. A single course in Technical and Specialty may be applied to the same plan reviewer classification. For example, an individual registered as an electrical inspector and electrical plan reviewer only need take one course of Technical and Specialty for Electrical.
8. A single course in Plan Review may be applied to the same inspector classification. For example, an individual registered as an electrical inspector and electrical plan reviewer only need to take the required hours from plan reviewer classification to cover both classifications. The 8 hours of plan review for electrical plan reviewers will cover the required 2 hours of plan review for electrical inspectors also.
9. The above scenarios apply to all classifications except Building Officials. Building Officials must take their required courses.
10. Verbal answer to question 2 above: "Certificate of Completion" required for each program. Sign in sheet can be combined with Certificate of Completion if titled as such, and it contains the information necessary to keep the instructor in compliance with the Rules and 2016 PA 407.