



NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

PRESIDENT

Bryan Stein
Ogemaw County
205 S 8th St. Room 115
West Branch, MI. 48661
989-345-3370
steinb@ocmi.us

VICE PRESIDENT

Matthew Cronk
Cheboygan County
870 Main St
Cheboygan, MI. 49721
231-627-8813
mcronk@cheboygancounty.net

TREASURER

Gerald Bleau
1176 N Ellis St
Ludington, MI. 49431
231-845-1277
jerry@pmtwp.org

EDUCATION DIRECTOR

Tom Doss
Emmet County
3434 Harbor Petoskey Rd Ste E
Harbor Springs, MI. 49740
231-439-8986
tdoss@emmetcounty.org

SECRETARY

Jim Zimmerman
Benzie County
448 Court Place
Beulah, MI. 49617
231-882-9673
jimzimmerman.ags@gmail.com

DIRECTOR AT LARGE

Paul Olmstead
Crawford County/Grayling Twp.
200 W Michigan Ave
Grayling, MI. 49738
989-344-3233
polmstead@crawfordco.org

PAST PRESIDENT

Mike Kieliszewski
7066 LaComb Rd
Alpena, MI. 49707
989-916-5020
Mjk-kelly@charter.net

Minutes

January 20th, 2023

General Membership Meeting

1. Call to order by President Bryan Stein at 9 am.
2. Pledge of allegiance was recited by all.
3. New members of NMCOA, none announced.
4. December Minutes read by Secretary Jim Zimmerman.
5. December Treasures report read by Vice President Matthew Cronk, no questions/comments on either report.
6. Open floor for general membership. Comment made regarding the 2022 NMCOA membership application still on the web site. Martin Van Berlo suggested that the member may be using an old "link". Martin Van Berlo said he would look into the concern and adjust the website as necessary.
7. Introductions made by Education Director Tom Doss for the day's instructors.

Board Meeting Minutes

1. Call to Order by President Bryan Stein at 12:31 pm.
2. Role Call - Absent was Treasurer Gerald Bleau, Past Present Mike Kieliszewski attended remotely via speaker phone. All other members were present.
3. Motion to approve December minutes made by Past President Mike Kieliszewski and Seconded by Vice President Matt Cronk. Approved by unanimous voice vote.
4. Motion to approve December treasures report made by Secretary Jim Zimmerman, Seconded by Director at Large Paul Olmstead. Approved by unanimous voice vote.
5. Public Comments – No Public Comments.

New Business

1. Vice President Matt Cronk motioned to accept the directors positions as follows with the appropriate directors having access to the bank account, Seconded by Past President Mike Kieliszewski. Approved by unanimous voice vote:
 - Bryan Stein – President
 - Matthew Cronk – Vice President
 - Gerald Bleau – Treasurer
 - Jim Zimmerman – Secretary
 - Tom Doss – Education Director (with name change from Education Chairman per motion)
 - Paul Olmstead – Director at Large
 - Mike Kieliszewski – Past President
2. Discussion regarding the NMCOA mailing address which currently goes to Martin Van Berlo, no longer on the board. Motion made by Director at Large Paul Olmstead to leave the address as is but with Education Director Tom Doss to gather & distribute mail as they share the same office address. Seconded by Education Director Tom Doss. Approved by unanimous voice vote.
3. Discussion regarding getting Treasurer Gerald Bleau access to the bank accounts from another branch of Huntington Bank to perform deposits & payments as needed. No motions.

Old Business

1. Discussion regarding filing the proper paperwork with the IRS to correct the non-profit status on NMCOA taxes. President Bryan Stein has contacted Cindy Scotts CPA of Stevens & Co. PC in West Branch MI regarding this and it looks very promising she will be able to help us. Vice President Matthew Cronk made a motion to hire Stevens & Co. PC as NMCOAs accountant to file our annual taxes and get NMCOA back into exempt status as a non-profit. Director at Large Paul Olmstead seconded. Approved by unanimous voice vote.
2. Discussion on MADCAD update. Vice President Matthew Cronk is working to find out what this year's fees will be.
3. Discussion on upcoming classes. Education Director Tom Doss is working on getting confirmations.
4. Motion to pay the bills was made by Education Director Tom Doss, Seconded by Director at Large Paul Olmstead. Approved by unanimous voice vote.
5. Motion to adjourn made by Director at Large Paul Olmstead, Seconded by Education Director Tom Doss. 12:55 pm.

Respectfully
Jim Zimmerman
Secretary