



# NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

## NMCOA Meeting Minutes October 8, 2021

### PRESIDENT

Mike Kieliszewski  
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### VICE PRESIDENT

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### TREASURER

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### SECRETARY

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### DIRECTOR AT LARGE

Tom Doss  
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### PAST PRESIDENT

Randy Robinson  
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### EDUCATION CHAIRMAN

Martin Van Berlo  
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**Call to Order:** The NMCOA Board meeting was held at the Headwaters room in Gaylord, MI and called to order by President Mike Kieliszewski at 12:48 pm.

**Officers Present:** President Mike Kieliszewski, Treasurer Matthew Cronk, Director at Large Tom Doss, and Education Chairman Martie Van Berlo.

**Officer's Excused:** Vice President Bryan Stein, Secretary Gerald Bleau, and Past President Randy Robinson

**Secretary's Minutes:** The Minutes of the September 10, 2021 meeting were presented with no further discussion. Motion to Accept: Martie Van Berlo, Second: Tom Doss.

***Motion Carried.***

**Treasurer's Report:** The Treasurer's report for September, 2021 was presented by Treasurer Matthew Cronk with no further discussion. Motion to Accept: Tom Doss, Second: Martie Van Berlo.

***Motion Carried.***

### **New Business:**

Discussion was held regarding what to do if scheduled programs were to exceed the reduced hours of the Headwaters room. Alternatives such as returning temporarily to the Alpine Lodge were discussed. Matthew Cronk prefers to look for additional options if required. Consensus was reached to speak with the management of Jays to allow NMCOA to resume previous hours at their facility before exploring additional venues.

President Kieliszewski inquired about Matthew Cronk's investigation into Google's cloud services. Matt gave the board a presentation of the cloud services available from Google Workspace. A motion was made by Martie Van Berlo to allow Matt to setup up a Google Workspace account on behalf of NMCOA. Seconded by Tom Doss.

Martie Van Berlo informed the board that he recently received a letter from the IRS informing the board that future filings will be required to be completed electronically. Martie will scan the letter and transmit to Treasurer Matthew Cronk for his files.

Martie informed the board that he has been in contact with Russel Thornburg. Russel has inquired to see which programs the board would like him to present at an upcoming meeting.

The board determined that they would like him to present his existing program on decks and possibly develop a new program centered upon pole construction.

**Old Business:** Discussion resumed regarding the future makeup of the NMCOA board and the division of duties. The idea of adding an additional board member to share the workload was presented. A decision was made to table the discussion until a fuller board was present. Further discussion was held regarding dividing Martie's current duties. A motion was made to commence the transition of Martie Van Berlo's duties to all current board members by Tom Doss. Seconded by Matthew Cronk. **Motion carried.**

The board discussed adding additional members to our MADCAD group. Martie relayed that he made announcements at the recent COCM conference, but no interested parties contacted him. Saginaw Valley chapter may have too many members to absorb. Other groups with fewer members may join. Further discussion to continue in future.

Martie presented Treasurer Matthew Cronk with \$690.00 in deposits, \$400.00 of which was from memberships and \$290.00 from the day's raffle.

**Bills:** Motion to pay bills as presented: Martie Van Berlo, Second: Tom Doss. **Motion carried.**

**Adjournment:** With no further business to discuss, a motion to adjourn was presented by: Martie Van Berlo, Second: Tom Doss. **Motion Carried.** Meeting was adjourned at 1:37 pm.

*Respectfully Submitted by Matthew J. Cronk in the absence of Secretary Gerald Bleau*