



NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

PRESIDENT

Mike Kieliszewski
7066 LaComb Rd
Alpena, MI. 49707
989-916-5020
Mjk-kelly@charter.net

VICE PRESIDENT

Bryan Stein
Ogemaw County
806 W Houghton Ave. Room 107
West Branch, MI. 48661
989-345-3370
steinb@ocmi.us

TREASURER

Matthew Cronk
Cheboygan County
870 Main St
Cheboygan, MI. 49721
231-627-8813
mcronk@cheboygancounty.net

SECRETARY

Gerald Bleau
Pere Marquette Township
1699 S. Pere Marquette Hwy
Ludington, MI. 49431
jerry@pmtwp.org

DIRECTOR AT LARGE

Tom Doss
Emmet County
3434 Harbor Petoskey Rd Ste E
Harbor Springs, MI. 49740
tdoss@emmetcounty.org

PAST PRESIDENT

Randy Robinson
5200 E Milbrook
Shepherd, MI. 48883
989-854-9285
randyrobinson60@gmail.com

EDUCATION CHAIRMAN

Martin Van Berlo
Emmet County
3434 Harbor Petoskey Rd. Ste E
Harbor Springs, Mi. 49740
231-348-1735
mvanberlo@emmetcounty.org

NMCOA Meeting Minutes May 21, 2021

Call to Order: The NMCOA Board meeting was held virtually and called to order by Vice President Bryan Stein at 10:40 A.M...

Officers Present: Vice President Bryan Stein, Treasurer Mathew Cronk, Secretary Gerald Bleau, Director at Large Tom Doss, and Education Chairman Martie Van Berlo.

Officer's Excused: President Mike Kieliszewski and Past President Randy Robinson.

Secretary Minutes: The Minutes of the April 23, 2021 meeting were presented with no further discussion. Motion to Accept by Matthew Cronk, Second by Tom Doss.

Motion Carried.

Treasurer's Report: Motion to Accept by Gerald Bleau, Second Bryan Stein.

Motion Carried

Public Comment: Steve Haugen commented on the state possibly skipping the 2018 MRC and moving to the 2021 MRC.

New Business:

- a. **Saginaw Valley Chapter interest in teaming up on MADCAD.** Nothing new at this time. Martie added that he learned that they have either 90 users or subscriptions, that increase would be more than he is willing to take on.
- b. **Summer Break, email updates on September in person meeting.** Martie will check with Jays and inform the board when we can return in person.
- c. **Other New Business.** None at this time.

Old Business:

- a. **Discuss Current training chair duties and shifting of those duties.** Matt brought to the board's attention the email and suggestions from Ken Cooper in his email and stated we have two options to either hire an administrator or add duties to each board member.
Martie shared his thoughts on the distribution of duties, inserting the education chair above the director at large and us a tiered approach to distribute duties and task. Each position would be sharing and training the position below them. Martie agreed to provide a written recommended breakdown of the current education chair duties. Gerald Bleau expressed his concern with the lack of time and the work load he has personally and the willingness of people in general to step up and volunteer for positions. The option of hiring someone for these duties should be considered. The question was asked and answered about amending the bylaws and Martie explained there will need to be some changes. After much discussion the board will continue the discussion at the next meeting. Martie also explained that Ken Cooper will continue the ICC preferred provider coordinator, he is retiring but he will continue into the foreseeable future.
- b. **Other:** Matthew Cronk looked into service charges at the bank, he found that we are being charged for paper statements, Matt will sign up for electronic statements and save money.

Bills: Motion to pay bills as presented Gerald Bleau, Second by Tom Doss.

Motion Carried.

Adjournment: With no further business to discuss motion to adjourn a motion to adjourn was presented by Gerald Bleau, Second by Matthew Cronk.

Motion Carried. Meeting was adjourned at 11:17 A.M...

Respectfully Submitted

Gerald A. Bleau, Secretary

