



# NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

## NMCOA Meeting Minutes February 19, 2021

### PRESIDENT

Mike Kieliszewski  
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### VICE PRESIDENT

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### TREASURER

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### SECRETARY

Gerald Bleau  
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### DIRECTOR AT LARGE

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### PAST PRESIDENT

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### EDUCATION CHAIRMAN

Martin Van Berlo  
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**Call to Order:** The NMCOA Board meeting was held virtually and called to order by President Mike Kieliszewski at 1:10 pm.

**Officers Present:** President Mike Kieliszewski, Vice President Bryan Stein, Treasurer Matthew Cronk, Director at Large Tom Doss, Past President Randy Robinson and Education Chairman Martie Van Berlo.

**Officer's Excused:** Secretary Gerald Bleau

**Secretary's Minutes:** The Minutes of the January 22, 2021 meeting were presented with no further discussion. Motion to Accept: Randy Robinson, Second: Bryan Stein.

**Motion Carried.**

**Treasurer's Report:** The Treasurer's report for January, 2021 was presented by Treasurer Matthew Cronk with no further discussion. Motion to Accept: Bryan Stein, Second: Randy Robinson.

**Motion Carried.**

### **New Business:**

President Kieliszewski inquired about the 990-EZ. All members had looked it over and agreed that it seemed ready for submission to the IRS. Former Treasurer Bryan Stein was thanked for his efforts in completing it. Bryan to send the completed form to the IRS. Randy Robinson inquired about scheduling a class on sprinkler systems in November. The cost would be \$3,000 plus an additional \$25 per attendee. Discussion was held regarding whether it was cost-effective. Discussion was held as to what materials would be provided. President Kieliszewski wished to present it to the membership to see if there was an interest level that justified the cost.

**Old Business:** President Kieliszewski asked Martie for contact information to schedule future classes. Martie to send information immediately. Martie stated that at the time 90 members had paid their dues. 25 have paid MADCAD dues, but an additional 23 will be needed to cover the cost. Discussion was held regarding borrowing from the general fund until the MADCAD account was fully funded. A motion was made by Bryan Stein to borrow from the general account to temporarily fund the MADCAD account. Seconded by Randy Robinson. **Motion carried.** Martie to make deposits to the general fund and Treasurer Cronk to distribute as required. MADCAD due in March. Mike inquired about Act 407, but Martie has not heard any

further information from the State of Michigan. Martie relayed that Russel Thornburg had requested a letter of recommendation from him. Martie has obliged. President Kieliszewski inquired about how jurisdictions continue to cope with Covid-19. No changes from any board member jurisdiction, thus far.

**Bills:** Motion to pay bills as presented: Matthew Cronk, Second: Bryan Stein. **Motion carried.**

**Adjournment:** With no further business to discuss, a motion to adjourn was presented by: Martie Van Berlo, Second: Randy Robinson. **Motion Carried.** Meeting was adjourned at 1:35 pm.

*Respectfully Submitted by Matthew J. Cronk in the absence of Secretary Gerald Bleau*