



# NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

## NMCOA Meeting Minutes February 21, 2020

### PRESIDENT

Randy Robinson  
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### VICE PRESIDENT

Mike Kieliszewski  
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### TREASURER

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### SECRETARY

Matthew J. Cronk  
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### DIRECTOR AT LARGE

Gerald Bleau  
Pere Marquette Charter  
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### PAST PRESIDENT

Steven Haugen  
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### EDUCATION CHAIRMAN

Martin Van Berlo  
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**Call to Order:** The NMCOA Board meeting was held at the Headwater Room in Gaylord Michigan and called to order by President Randy Robinson at 12:12 pm.

**Officers Present:** President Randy Robinson, Vice President Mike Kieliszewski, Treasurer Bryan Stein, Secretary Matthew Cronk, Director at Large Gerald Bleau, Past President Steve Haugen and Education Chairman Martie Van Berlo.

**Officer's Excused:** None

**Secretary's Minutes:** The Minutes of the January 17, 2020 meeting were presented with minor amendments. Motion to Accept: Mike Kieliszewski, Second: Steve Haugen.

**Motion Carried.**

**Treasurer's Report:** The Treasurer's report was presented by Treasurer Bryan Stein with no further discussion. Motion to Accept: Steve Haugen, Second: Gerald Bleau.

**Motion Carried.**

### **Old Business:**

President Robinson inquired about ICC participation. Discussion was held. Martie to add ICC logo to our NMCOA website and then notify Secretary Cronk. NMCOA has received a certificate for one day of training from the ICC. Members to notify Secretary Cronk of any updated ICC activities so that he may update the organizations information. President Robinson inquired about MadCAD. Martie Van Berlo updated the board, stating that we had 52 participants last year, two have dropped out and 50 were required to cover costs without issues. As of this date 38 have paid. Martie has sent email reminders out. Our current subscription runs out March 6th. Motion by Mike Kieliszewski to pay the MadCAD bill of \$19,000.00.

Second: Matthew Cronk. **Motion Carried.**

**New Business:** Steve Haugen has education confirmations for April and May. Mike Kieliszewski has March education secured. Martie received \$6,300 in memberships, \$13,875 from MadCAD and \$222 from the day's raffle for a total deposit of \$20,397. Martie informed the board that he received a letter from the State Attorney General stating that we may need to file a document with their office for state tax exemption purposes. Martie inquired with the Attorney General's office over the phone and they stated that we didn't need to do anything further. Mike and Bryan are currently working on tax forms, which should be completed and sent shortly.

**Bills:** **Motion** to pay bills as presented: Steve Haugen, Second: Randy Robinson.

*Motion Carried*

**Adjournment:** With no further business to discuss, a motion to adjourn was presented by: Steve Haugen, Second: Bryan Stein. *Motion Carried.* Meeting was adjourned at 12:32 pm.