



NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

NMCOA Meeting Minutes December 6, 2019

PRESIDENT

Randy Robinson
5200 E Milbrook
Shepherd, MI. 48883
989-854-9285
randyrobins60@gmail.com

VICE PRESIDENT

Mike Kieliszewski
City of Alpena
208 N. First St.
Alpena, MI. 49707
989-354-1762
mikek@alpena.mi.us

TREASURER

Bryan Stein
Ogemaw County
806 W Houghton Ave.
Room 107
West Branch, MI. 48661
989-345-3370
steinb@ocmi.us

SECRETARY

Matthew J. Cronk
Cheboygan County
870 Main St
Cheboygan, MI. 49721
231-627-8813
mcronk@cheboygancounty.net

DIRECTOR AT LARGE

Gerald Bleau
Pere Marquette Charter
Township
1699 S. Pere Marquette Hwy.
Ludington, MI 49431
231-845-1277
jerry@pmtwp.org

PAST PRESIDENT

Steven Haugen
5665 Demerly Rd.
Benzonia, MI. 49616
231-882-4274
Shaugen54@yahoo.com

EDUCATION CHAIRMAN

Martin Van Berlo
Emmet County PZ&CR
3434 Harbor Petoskey Rd.
Harbor Springs, MI 49740
231-348-1735
mvanberlo@emmetcounty.org

Call to Order: The NMCOA Board meeting was held at the Headwater Room in Gaylord Michigan and called to order by President Randy Robinson at 12:22 pm.

Officers Present: President Randy Robinson, Vice President Mike Kieliszewski, Treasurer Bryan Stein, Secretary Matthew Cronk, Past President Steve Haugen and Education Chairman Martie Van Berlo.

Officer's Excused: Director at Large Gerald Bleau

Secretary's Minutes: The Minutes of the November 8, 2019 meeting were presented with no further discussion. Motion to Accept: Steve Haugen, Second: Mike Kieliszewski.

Motion Carried.

Treasurer's Report: The Treasurer's report was presented by Treasurer Bryan Stein. A brief discussion was held regarding interest reported and the report's format after an inquiry by Martie Van Berlo. Bryan Stein to clean up a few items in the report. Motion to Accept: Matthew Cronk, Second: Martie Van Berlo.

Motion Carried.

Old Business:

President Robinson inquired about International Code Council (ICC) class certification. Discussion was held regarding NMCOA paying the yearly \$250.00 fee and allowing ICC participating members to manage the program and any additional fees. Martie stated that there was an ICC manual on how to participate and administer the program and at this time there were no additional fees beyond the initial fee. **Motion:** by Randy Robinson to pay ICC preferred provider fee of \$250.00 in January for the year of 2020. Second: Steve Haugen. **Motion Carried.** **Motion:** by Matthew Cronk to create the position of ICC Preferred Provider Administrator and nominate Kenneth Cooper as such. Second: Randy Robinson. **Motion Carried.** Secretary Cronk informed the board that the ICC website has been updated with the current board membership information and the class schedule through 2019. He will also update the site with the new class schedule for 2020.

Bills: Motion to pay bills as presented: Steve Haugen, Second: Mike Kieliszewski.

Motion Carried

New Business: Martie Van Berlo presented the new education adgenda for 2020. Discussion was held regarding scheduling 2020 classes. Martie stated to the board that by the end of 2021 he would like to step down from the position of Educationan Chairman. He stated that he will be willing to run the website beyond 2021 until we have someone else in place to do so. Martie also informed the board that he would not be present for the January meeting, therefore other board members will need ensure his duties are performed in his absence. Martie to mail out membership cards to those who did not pick them up at the meeting. Martie presented Treasurer Stein with \$200.00 in new memberships and \$217.00 from the day's raffle for a total of \$417.00 in deposits and an invoice of \$275.00 for his Education Chairman duties.

Adjournment: With no further business to discuss, a motion to adjourn was presented by: Steve Haugen, Second: Mike Kieliszewski. *Motion Carried.* Meeting was adjourned at 12:43 pm.