



NORTHERN MICHIGAN CODE OFFICIALS ASSOCIATION



Chapter Member ICC

NMCOA Meeting Minutes March 15, 2019

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EDUCATION CHAIRMAN

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Call to Order: The NMCOA Board meeting was held at the Headwater Room in Gaylord Michigan and called to order by President Randy Robinson at 12:43 pm.

Officers Present: President Randy Robinson, Treasurer Bryan Stein, Secretary Matthew Cronk, Director at Large Gerald Bleau, Past President Steven Haugen and Education Chairman Martie Van Berlo.

Officer's Excused: Vice President Mike Kieliszewski.

Secretary Minutes: The Minutes of the February 15, 2019 meeting were presented with no further discussion. Motion to Accept: Steve Haugen, Second: Bryan Stein.

Motion Carried.

Treasurer's Report: The Treasurer's report was presented by Treasurer Bryan Stein with discussion to amend an error in the savings account total. Motion to Accept with error amendment: Steve Haugen, Second: Gerald Bleau.

Motion Carried.

New Business:

Randy Robinson has the April class setup complete. Martie Van Berlo stated that 6 ½ jurisdictions are still required to pay MADCAD fees in order for the organization not to have to pay out of our reserve account. Invoices have been sent. Discussion was held regarding which districts have not paid. Motion by: Steve Haugen to partially pay the MADCAD fee from our MADCAD reserve account and any remainder to come from the general fund. Second: Randy Robinson. **Motion Carried.** Discussion was held regarding how best to manage MADCAD subscriptions in the future. Bryan Stein requested that we ask all presenters in the future to provide a paper or electronic bill for record keeping purposes. Martie Van Berlo presented Treasurer Bryan Stein with \$2200.00 in membership fees, \$7,700.00 for MADCAD, \$239.00 from the day's raffle for a total deposit of \$10,139.00. Motion by Martie Van Berlo that the Northern Michigan Code Officials Association board approve the signing of a proclamation designating May 2019 as Building Safety Month. Second: Steve Haugen. **Motion Carried.** Discussion was held regarding the payment of taxes. Motion by Steve Haugen to have Martie Van Berlo review 501C6 paperwork and if correct remit \$600.00 to the IRS for fees. Second: Randy Robinson. **Motion Carried.**

Bills: Motion to pay bills as presented: Gerald Bleau, Second: Steve Haugen.

Motion Carried.

Old Business: President Randy Robinson inquired about liability insurance. No decisions have been made at this time.

Adjournment: With no further business to discuss, a motion to adjourn was presented by: Steve Haugen, Second: Bryan Stein. *Motion Carried.* Meeting was adjourned at 1:06 pm.